

8:00 a.m. School day begins. All students report to advisory. Teachers check roll. After announcements, 6th and 7th grade advisory teachers will walk students to the auditorium for announcements from the administrative team. **Tickets to the dance will be sold at this time (\$4).** Please encourage students to bring CORRECT CHANGE! Students are to follow their regular schedule until an announcement is made indicating that they are dismissed to take pictures (6th & 7th grades) or begin dressing for the ball (8th grade).

8:30 a.m. Pictures will be taken in the auditorium. We will call for students when the photographer is ready. We will begin with the 6th grade followed by 7th grade.
Students must have money for pictures with them in order to be photographed.

8th grade students are to follow their regular schedule until the announcement is made for them to move to the dressing rooms. Students and teachers should be in class doing meaningful activities. THIS TIME IS NOT TO BE USED AS FREE TIME/VISITATION!

****If you notice ANYONE on campus without a Mardi Gras Visitor's Badge, please direct them to the office. This is for the safety of all at HMS!***

9:15 a.m. An announcement will be made for 8th grade students to move to their appropriate dressing areas. Girls will dress in rooms C-111, C-113, & C-114. Room assignments will be posted outside the door. Only the girls on the list for each room should be in that room. Boys will dress in rooms D-101 and D-104. Ms. Morales and Mrs. Allen, will supervise the girls in C wing. Mr. Wells and Mr. Jennings will supervise the boys in D wing. **A staff member is to be in each dressing room at ALL times.** Mr. Cunningham will "float" throughout the day taking care of last minute details. Students are to stay in the dressing areas until they are completely dressed for the presentation/ball and are called for to come for pictures.

Mrs. Macy and Mrs. C. Sullivan will supervise students in the library.

After dressing, 8th grade students may move to the auditorium for pictures. Students must have money for pictures with them in order to be photographed. When all students are dressed, Ms. Morales, Mr. Wells, Mr. Cunningham, Mr. Jennings and Mrs. Alenl will assist in the auditorium and library. Students are to be supervised at **ALL TIMES!**

If students are not having pictures made in the auditorium, they should be in one of the rooms listed above with teacher supervision. They are not to be walking around on campus.

11:00 a.m. 8th grade teachers will walk all 8th grade students to the auditorium. Students should be seated by Louisiana History classes. We will take Krewe and Court pictures at this time. All other pictures should be made before this time. **DRESSING ROOMS ARE CLOSED AT THIS TIME. THEY SHOULD BE LOCKED.**

11:30 a.m. 8th grade luncheon in the library—All 8th grade students will attend the luncheon and remain in the library until noon.

When students have finished with the luncheon in the library, they should be in the room in which they dressed, with teacher supervision. They are not to be walking around on campus.

11:57 a.m. Middle School Lunch—We will have one lunch shift. It will begin at 11:57 a.m. and end at 12:25 p.m. **(This will be a change for 7th grade—PLEASE make sure they understand this.)**

Noon All 8th grade students should be in the classroom in which they dressed to freshen up for the presentation. (Students should have belongings organized and ready to pick up for the trip home.)

- 12:30 p.m.** Students should be waiting to be escorted by the teachers to the auditorium. All 8th grade students and teachers will meet outside the auditorium then go to Mr. Keane's room to prepare for the presentation. *Proper etiquette in the auditorium should be reviewed before entering. No yelling or whistling during the presentation. **ONLY TEACHERS AND STUDENTS ARE ALLOWED BACKSTAGE OR IN MR. KEANE'S ROOM!**
- 6th and 7th grade students go to auditorium with 6th period teacher at this time.
*Proper etiquette in the auditorium should be reviewed before entering. No yelling or whistling during the presentation. **DO NOT BE LATE!**
- 12:45 p.m.** Presentation begins. **ALL** middle school teachers and students are to be in the auditorium for the entire presentation. 8th grade teachers will have their areas assigned during practice.
- 2:00 p.m.** Ball begins in gym. **ALL** Middle School Teachers are to be on duty in the gym until 3:15 p.m. 8th grade teachers and all administrators will be on duty throughout the day until 4:00 p.m.
- Students not attending the ball will go to the MS library. Mrs. Macy (when not filming), Mrs. C. Sullivan and Mrs. Alexander will be on duty in the library.

Because 8th grade teachers and Mrs. Allen will be supervising 8th grade students throughout the day, we will need to make the following schedule changes. Teachers will send work for the students to do in your rooms if you are watching their classes.

3rd period changes

- Mrs. Whetstone, will assist Mrs. Morales and Mrs. Allen in the girl's dressing rooms (Mrs. Morales may take a short break for planning if needed.)
- Mr. Andrews will assist Mr. Wells and Mr. Jennings in the boy's dressing rooms (Mr. Wells and Mr. Jennings may take a short break for planning if needed—alternate please.)

4th period changes

- Mrs. Gaharan and will assist Mrs. Morales and Mrs. Allen in the girl's dressing rooms.
- Mrs. Morales' FCS class will go to Mrs. Hopkins

5th period changes

- Mr. Jennings Forensic Science class will go to Mrs. Riggs (Get Mrs. Chester to split the time so you can both have planning time.)

6th period changes

Mrs. Allen's 7th grade Math class will meet in Mr. Frippiat's room.

- Mr. Keane's classes (noon until 2:00) will meet in Mrs. Hergenrader's room.

8th GRADE TEACHERS: If one of your classes will be covered by another teacher, please send assignments for students to the teacher indicated in the schedule change section. Students must have work to do while they are in another classroom. Also, include a class roster for the teacher that is keeping them so that attendance may be checked and absences recorded. Please make sure that all of your non 8th grade classes are covered above.

Thanks!

TEACHERS WHO ARE COVERING CLASSES: Thank you for your assistance with this! We know that in some instances your planning period is affected by these changes. We appreciate your cooperation.

This day will be memorable for all of our students. Please help make it a good day by making sure that students are supervised at all times! Thanks!